

Fresh Start Clinic – Nurse Manager

ABOUT THE ROLE

Reporting to the Medical Director, you will be responsible for providing a high standard of nursing care within a clinic environment. The role of this position is to work as an effective member of the team, with the primary responsibilities of providing medical services that assist in the treatment and rehabilitation of people recovering from drug addiction.

As Nurse Manager, you are responsible for human resource management and engaging in risk mitigation strategies through implementing service improvements and applying innovative models of care.

This position's wide range of duties requires the person to be passionate about helping people with addiction, flexible, well organised, good at setting boundaries for themselves and others, and willing to strive for excellence.

Key Responsibilities

Clinical Services

- Provide individual assessment, planning, implementation, and evaluation of patient care
- Perform minor procedures such as immunisation and wound management
- Provide pathology services such as urine drug screen and venepuncture
- Assist medical staff with surgical procedures, including the insertion of the naltrexone implant
- Establish a compassionate environment by providing emotional, psychological, and spiritual support to the patient and their support person/family
- Deliver health education and promotion programs for the patient and their support person/ family
- Liaise with other community agencies regarding clinical management of the patient
- Follow-up treatment patients by telephone or in-person and collect associated research data
- Provide emergency care and respond to clinical deterioration and act as a clinical resource within the multi-disciplinary team
- Participate in clinical supervision and education as required

Other Duties

- Develop and review policies & procedures and provide human resource support to nursing staff (staff induction & training)

- Incident reporting, stock control, nursing roster management and maintaining patient records & confidentiality
- Participate in clinical team meetings and performance appraisal process
- Participate in the research of an applied clinical & evaluation nature and in the ongoing development & implementation of quality assurance systems and processes that enable continuous support
- Commit to ongoing professional development through participation in internal and external courses as appropriate
- Assist in maintaining high standards of workplace health and safety
- Liaise with appropriate health care professionals to deliver quality care to the clients
- Ensure operation of equipment by completing preventative maintenance requirements

The above is not an exhaustive list. You will be expected to perform different and additional tasks as required in order to meet the overall objectives of the organisation.

The role requires the successful candidate to be available Monday - Friday from 9 AM to 5 PM (full-time or part-time).

ABOUT YOU

As a dedicated Nurse Manager with sound managerial and leadership skills, you will thrive in a fast-paced environment and are passionate about delivering high-quality, evidence-based care.

Ideal Skills

Have:

- Current registration with AHPRA (Australian Health Practitioner Regulation Agency) as a Division One Nurse
- At least three years of post-graduate experience as a Division One Nurse working within clinical settings
- Experience in the management of complex AOD patients and patient flow
- Able to manage a small team of RNs and ENs including weekly rostering
- Demonstrated relevant advanced clinical nursing skills
- An understanding of addiction treatments and the aims and objectives of Fresh Start
- Excellent written and verbal communication and administration skills
- Demonstrated ability to work within relevant legislative and policy frameworks
- Possess excellent communication and interpersonal skills
- Demonstrate experience and ability to work as part of a multi-disciplinary team
- Respect for confidentiality
- Good clinical report writing skills

- Willingness to support Fresh Start's Christian approach and programs
- Current C class driver's Licence

Ability to:

- Communicate effectively with internal and external stakeholders
- Work both independently and as part of a team while being proactive and showing initiative

The successful applicant will be subject to satisfactory **Federal Police Clearance and Medical Check.**

BENEFITS

- Join a purpose-driven organisation
- Free on-site parking available
- Enthusiastic and supportive team

If this position interests you please send your cover letter and resume to Susan Van-Noort at: susan.vannoort@freshstart.org.au

Only short-listed applicants will be contacted.

Fresh Start is an equal opportunity employer. We embrace diversity and encourage applications from people with lived-experience, people with disability and Aboriginal and Torres Strait Islander people.